

POSITION DESCRIPTION

POSITION TITLE: Culinary and Market Services Catering Service & Catering Production

CLASSIFICATION: STDT 2

ORGANIZATIONAL UNIT: Housing•Dining•Hospitality Culinary and Market Services

DATE WRITTEN: Updated Aug. 2024

GENERAL DESCRIPTION OF POSITION

Catering Server - Under close supervision, employees will learn to provide general assistance to career food service workers. Employees will learn to provide formal banquet service to students, staff, faculty and off-campus clients according to UC San Diego Catering standards.

Catering service responsibilities include gathering the appropriate materials before delivery, the delivery of food via the use of electric carts, vans and full-sized box trucks, banquet set-up and cleanup, on-site inventory control, food preparation, serving, sanitation and the cleaning/maintenance of all equipment and accessories. Based on unit need, you may be scheduled to work nights, weekend, holidays or assigned to difference units.

Catering Production – Under close supervision, employees will learn to provide general assistance to career food service workers. Employees will learn to produce formal banquet style catering to students, staff, faculty and off-campus clients.

Areas of work responsibility will include food safety and sanitation, hot food production and cold food production in a high-paced kitchen environment. Employees will learn and use basic slicing, cutting, baking, frying, grilling and culinary plating and presentation techniques in order to produce catering orders. Additional work duties may include the general cleaning of all kitchen equipment, storerooms, refrigerators and the washing of dishes.

Employees may, on occasion, provide formal banquet service to student, staff, faculty and off-campus clients according to American Banquet Association etiquette and/or run action stations on-site. Based on unit need, you may be scheduled to work nights, weekend, holidays or assigned to difference units.

Under close supervision, employees will have completed required training along with requisite experience in customer service, food preparation, knife safety, cleaning and sanitation. Additional work experience may include training other employees and assisting with customer relations.

REQUIREMENTS

- Must be eligible for student employment at UC San Diego: must pay UC San Diego Student Services Fees for each quarter of employment. Continuing students and spring quarter graduates must pay Spring Quarter Student Fees. New students or readmits for Fall quarter must pay Intent to Register Fees.
- Must communicate well with people.
- Is a customer service oriented individual who is not afraid to work in a fast paced food service environment.
- Must be flexible around your official Tritonlink class schedule.
- Work study recipients encouraged to apply.

COMPENSATION:

\$16.85/hour

Updated wage 8/5/2024